

Title I Contacts and Assurances

May 2015



Introduction...

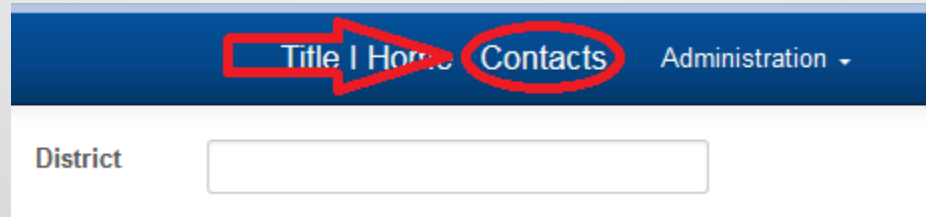
- [Iowa Department of Education](#)
- [Title I - Iowa Department of Education](#)
- [Title I Reference Manual](#)
- [Title I Contact Information](#)

Agenda

- Why are contacts needed?
- What does it mean to be a Title I application program contact?
- How many contacts are needed?
- Special considerations for the Homeless Education Liaison contact
- Title I Assurances
- Where to find contacts and assurances within the Title I electronic application
- Where to find additional information pertaining to Title I
- How to contact the Iowa Department of Education Title I consultants

Why are contacts needed?

- Before you will be allowed to complete any of the required screens, contact information must be completed.
- The Iowa Department of Education Consultants must have access to current contact information in order to communicate with the district regarding the Title I program and completion of the application.



The screenshot shows a web application interface. At the top, there is a dark blue navigation bar with three items: 'Title I Home', 'Contacts', and 'Administration'. The 'Contacts' item is circled in red, and a red arrow points to it from the 'Title I Home' item. Below the navigation bar, there is a white section with the label 'District' and an empty text input field.

What does it mean to be a program contact?

- You'll be able to work on the Title I application
- You'll receive emails notifying you of approval or denial
- You will be the designated contact if a Title I consultant has questions or needs to provide you with additional information

How Many Contacts are Required?

- **Contacts Required:**
 - Title I
 - Homeless Liaison
- **Additional Contacts *may* be Required**
 - SINA/DINA
 - Delinquent
 - Migrant
 - SIG

Homeless Education Liaison

- Every district is required to designate a homeless education liaison
- The Superintendent may not be designated as the homeless liaison

[Title I Home](#)

[Contacts](#)

[Administration ▾](#)

District



Contacts

+ Add New Contact



Title I

First Name	Last Name	Email	Phone	Title	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Director of Federal Programs	<button>Delete</button> <button>Edit</button>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Grant Manager	<button>Delete</button> <button>Edit</button>

Homeless Education Liaison


First Name	Last Name	Email	Phone	Title	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Learning Supports	<button>Delete</button> <button>Edit</button>

Contact



Email	<input type="text"/>			<input type="checkbox"/> Select all <input type="checkbox"/> Title I <input type="checkbox"/> Homeless Education Liaison <input type="checkbox"/> Delinquent <input type="checkbox"/> SINA <input type="checkbox"/> SIG
Ex: John.Doe@example.com, John.Doe@example.org				
First Name	<input type="text"/>			
Last Name	<input type="text"/>			
Phone	<input type="text"/>	Ext	<input type="text"/>	
Ex: 111-222-3333, (111)222-3333, 1112223333				
Title	<input type="text"/>			

 Save

 Close

Assurances

The assurances screen must be completed before finishing and submitting your district's Title I application for approval.

Title I

Form Name
General Budget
Title I Assurances ✓
Selection of Schools ✓
Homeless Education ✓
Staff Assignments ✓
Within District Targeting of Funds ✓
Title I Narratives for Targeted Assistance ✓
Schoolwide Operating Programs ✓
Upload parent policy and compact ✓
Timothy Christian School Statement of Agreement ✓
Title I Equipment Inventory ✓

I HEREBY CERTIFY that I have read the above assurances and to the best of my knowledge, the information contained in this plan is correct, the agency has authorized me as its representative to file this plan/application; and current approval of this plan/application is recorded in the minutes of the agency's Board meeting.

☒ I, the authorized agent, assure the Iowa Department of Education, that the Title I assurances shall be implemented and complied with as stated. I ALSO UNDERSTAND THAT THE APPROVAL OF THIS PLAN/APPLICATION DOES NOT RELIEVE THE LOCAL EDUCATIONAL AGENCY OF ITS RESPONSIBILITY TO COMPLY WITH ALL APPLICABLE REQUIREMENTS.



For detailed information:

[Title I Manual - Contacts](#)

[Title I Manual - Assurances](#)

Contact a Title I consultant

Title I Contact Information

- **Iowa Title I Office**

Grimes State Office Building
400 E. 14th Street
Des Moines, IA 50319
Phone: 515-281-5313
FAX: 515-242-5988

Website

- <https://www.educateiowa.gov/pk-12/title-programs/title-i/title-i-part>



Title I Contact Information

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Title I Consultant Information

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Title I Consultant Information

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- Parent Involvement
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- Title I Comparability

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